



Minutes General Assembly 2018 in Bruges (BEL)

Date: 13th September 2018

Place: Hotel Crowne Plaza Bruges

Participating States: 11 states – Austria, Belgium, The Czech Republic, Denmark, Finland, Germany, Poland, Serbia, The Slovak Republic, Sweden and United Kingdom.

AGENDA:

1. Welcome
2. Approval of calling in
3. Approval of agenda
4. New ECRAF members
5. Approval Annual Report from the Executive Committee
6. Approval Accounts for 2017 – 2018
7. Elections
8. ECRAF Secretary status
9. ECRAF web page status
10. ECRAF Future:
 - 10.1. ECRAF Statutes
 - 10.2. ECRAF Strategy and Action Plan
 - 10.3. ECRAF Election Guidelines
11. Approval Budget for 2018 – 2019
12. Hosts for congresses 2019 and 2020
13. Any other business

1. Welcome

The President Jan Ševčík welcomed 18 delegates from 11 member nations and 4 delegates from observer nations.

2. Approval of calling in

No comments given to the earlier sent out calling in.

The President Jan Ševčík explained that each ECRAF nation has one vote for voting.

Decision:

The calling in is approved.

3. Approval of agenda

No comments given to the earlier sent out agenda.

Decision:

The agenda is approved.

4. New ECRAF members

The President expressed gratitude for work and efforts which Israel as observer has made in ECRAF. According to period that Israel was involved in ECRAF work, he proposed that Israel be accepted as full member of ECRAF and asked delegates to discuss and vote. There was no discussion on the proposal. Delegates unanimously agreed with the proposal.

Also, Romania and Luxembourg expressed desire to become ECRAF members.

Decisions:

Israel became full member of ECRAF.

Romania and Luxembourg will send formal request to General Assembly to become full members of ECRAF.

5. Approval Annual Report from the Executive Committee

The Secretary went through the Annual Report to the General Assembly from the Executive Committee. Johan Pihlstrom, delegate from Sweden, proposed to delete article which concerns ECRAF Statistics. Also, he proposed to send the Annual Report to all delegates in order to review and approve it.

Decision:

The Secretary will send the Annual Report from the Executive Committee to all delegates. Deadline for approval is 31st December 2018.

6. Approval Accounts for 2017 – 2018

The Secretary presented the actual accounts, which for the period 1st September 2017 – 31st August 2018 had a positive balance of 14,829.56 EUR. The Secretary informed delegates about procurements and other costs that have been spent for the last year.

The accounts were checked by Michal Štverák (CZE) and Martin Jaško (SVK), who were appointed as auditors by the Executive committee.

Decision:

The accounts for 2017-2018 have been approved under the presupposition of approval of the appointed auditors.

7. Elections

Election letter was sent out to delegates with invitation documents. This year, there was one position opened for elections: President (EC member). Due to the fact that Vice president (EC member) Petri Manelius from Finland was moved to another position, position of Vice president was also opened for elections. The Secretary stressed that there were not any proposals for these two positions.

The President said that it will be problem to continue mandate, because his service will end during the next year. Johan Pihlstrom, delegate from Sweden, proposed that current President mandate be prolonged until the end of service.

Current Vice president Petri Manelius proposed second delegate from Finland Joni Taunila to change him on position of Vice president.

Decisions:

Jan Ševčík will be ECRAF President (EC member) until the end of service.

Joni Taunila will be ECRAF Vice president (EC member) until 2019.

Delegate from Poland Sławomir ŁAZAREK will be EC member from Host Nation.

8. ECRAF Secretary status

There were not special remarks about this topic. The Secretary informed delegates about his work and asked delegates to suggest if there are some needs for changing way of working.

The President asked The Secretary if there was possibility to continue work as secretary in 2019 and told that he would send letter of request for new mandate appointment to Serbian MoD, if there was not any recommendations.

Decision:

There is not any decision made.

9. ECRAF web page status

The Secretary informed delegates about current state of ECRAF web page. He stressed that there are some old articles which has to be changed or moved from web page. Contract with service provider from Bosnia and Herzegovina was prolonged to January 2019 with lower cost of 550 EUR.

Delegate from Poland suggested to exchange information and presentations in member area of web page. Delegate from Sweden suggested also to form closed area on web page in order to post and share presentations.

Also, The President mentioned that there were only three new posts in the last year and there is need to publish more posts.

Decision:

Secretary will inform web page creator to form closed area where presentations and other posts could be shared within ECRAF members.

10. ECRAF Future:

10.1. ECRAF Statutes

Delegates discussed on Draft ECRAF Statutes sent out earlier to delegates. Delegate from Sweden proposed that some articles to be deleted or changed according to real state. Delegate from Poland suggested to send statutes to all delegates in order to review and propose changes. Each delegate would make table with opinions.

Decisions:

The Secretary will send Draft ECRAF Statutes to all delegates.

Delegates will review Draft ECRAF Statutes and send proposals to the Secretary.

Deadline for proposals is 31st December 2018.

10.2. ECRAF Strategy and Action Plan

Delegate from Sweden proposed that some articles to be deleted or changed. From his point of view, this document should take in consideration what ECRAF actual do. He also proposed to put out section 7.4. and change sections from 8.1. to 8.4.

Decisions:

The Secretary will send Draft ECRAF Strategy and Action Plan to all delegates.

Delegates will review Draft ECRAF Strategy and Action Plan and send proposals to the Secretary.

Deadline for proposals is 31st December 2018.

10.3. ECRAF Election Guidelines

Delegates did not discuss ECRAF Election Guidelines due to the fact that ECRAF Statutes is still not approved.

Decision:

After approval of ECRAF Statutes, EC will update ECRAF Election Guidelines and send to all nations within ECRAF.

11. Approval Budget for 2018 – 2019

The President presented the budget planned for the period 1st September 2018 – 31st August 2019.

There was a proposal from delegate from Sweden to reduce conference fee to 100 EUR. On the other side, delegate from Finland stressed that ECRAF has to be aware of congress costs which exceed annual conference fee.

The overall income for ECRAF would be 3,300 EUR (22 delegates). He presented proposal from EC about spending ECRAF money in amount of 5,310 EUR as following:

- a. Income (In total – 3,300.00 EUR):
 - o Conference fee by delegates (22 delegates) = 3,300.00 EUR
- b. Outcome (In total – 4,500.00 EUR):
 - o Admin costs = 300.00 EUR
 - o Webpage hosting costs = 550.00 EUR
 - o Transfer Conference fee to host nation (22 delegates) = 3,300.00 EUR
 - o Seminar costs (29 participants) = 1,160.00 EUR

Decisions:

All delegates approved ECRAF Budget for 2018-2019.

The conference fee for Congress 2019 will be 150 EUR per delegate and will go to the host nation. If there are additional costs, ECRAF would spend money after approval of delegates.

12. Hosts for congresses 2019 and 2020

Poland declared itself as host for ECRAF Congress in 2019. Delegate from Poland presented organizational issues for Congress in 2019.

Calling letter for ECRAF Congress host in 2020 was sent out to delegates with invitation documents. There were no proposals for ECRAF Congress host in 2020. The President proposed Israel to be host for ECRAF Congress 2020. Delegate from Israel will check possibilities and inform the President on the proposal. Other delegates are encouraged to propose ECRAF Congress host in 2021.

Decisions:

GA decided that Congress 2019 will take place in Poland 9-13 September 2019. Travel days for delegates are Monday 9th September 2019 for arrival and Friday 13th September 2019 for departure.

EC members will have two meetings: first – in April 2019 and second – on Monday 9th September 2019.

GA accepted Poland candidate Sławomir ŁAZAREK as EC member for one year mandate behalf host nation for Congress 2019.

Delegates are to check possibilities to host ECRAF Congress in 2021 and inform EC. Deadline for this point is 31st December 2018.

EC will continue coordination with Poland in order to set up right conditions for Congress in 2019.

13. Any other business

- 13.1. EC decided to give three ECRAF crests to Deputy of the Mayor of The City of Bruges, Province commander and Commander MTCC for organization of ECRAF Congress 2018. Also, EC decided to give eight ball-points to seminar participants from civilian institutions.
- 13.2. GA decided that President will prepare Letter of appreciation to Belgian Ministry of Defence for excellent hosting the Congress 2018.

Bruges, 13 September 2018

For the minutes:
- Secretary -
LTC Aleksandar GOŠIĆ

Aleksandar Gošić

Inspected:
European Commission for Road Safety
in the Armed Forces
- President -
LTC Jan ŠEVČÍK

Jan Ševčík