



EUROPEAN COMMISSION FOR ROAD SAFETY IN THE ARMED FORCES

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ANNUAL REPORT 2010-2011 ECRAF EXECUTIVE COMMITTEE

September 2010 – September 2011



EC meeting September 2010 in Vienna



EC meeting October 2011 in Middelkerke



EC meeting May 2011 at Ørlandet



1. The elected Executive Committee 2010-11

The Executive Committee (EC) had the following composition after the General Assembly held in Austria September 2010:

<i>President:</i>	<i>Oddvar Haagensen, Norway</i>	<i>(2011)</i>
<i>Vice-President:</i>	<i>Robert Windischmann, Germany</i>	<i>(2012)</i>
<i>Members of EC:</i>	<i>Johnny Laurent, Belgium</i>	<i>(2011)</i>
	<i>Flemming Pedersen, Denmark</i>	<i>(2011)</i>
	<i>Heleg Ernes, Bosnia-Herzegovina</i>	<i>(2012)</i>

Head of ECRAF Policy Secretariat Leif Agnar Ellevset, Norway, was appointed as the EC secretary in 2010 and has participated in all the meetings.

2. The Executive Committee in the statutes

The new ECRAF statutes approved by the General Assembly in Finland in September 2009 had an exact description of the EC's responsibility which also this year has been followed by the EC.

The following is expressed in article 10 about the EC:

- The Executive Committee is responsible for running the organisation between the annual Congress, and meets as often as necessary.
- The Executive Committee consists of the President, the Vice-President (The Presidency) and three other representatives from the members. By equality of votes, the President's vote counts as two votes.
- The Executive Committee leads and coordinates the Standing Working Groups (SWG), decides, based on the will of the delegates at General Assembly, the matters to be worked on by Ad Hoc Working Groups (AWG) and prepares each group reports for the next General Assembly.
- The Executive Committee and Secretary are, together with the host country, responsible for the planning and implementation of the annual meetings. The host country meets in the Executive Committee when issues related to the next congress are discussed or are going to be decided.

3. The EC way of working

The EC had its first meeting 27-29th October 2010 held at Hotel Mess Continental, Meddelkerke, Belgium.

The EC had its second meeting 3-5th May 2011 at Ørland Main Air Station close to Trondheim, Norway.

The EC will have its third meeting in front of the ECRAF Congress in Prague 13-16. September

The EC has during the two meetings discussed about 25 subjects. The minutes of the EC meetings have after internal approval, been sent to all the delegates and a summary has also been included in the Newsletter. In addition the EC agenda has been sent all the national delegates before the meetings took place.

3.1 The main issues on the agenda for the EC meeting in Belgium were the following:

- Draft minutes from Executive Committee meeting 13-14th September in Austria
- Draft report Congress 14-17th September in Austria
- Draft delegate feedback report from Congress in Austria
- Draft minutes from General Assembly 17. September in Austria
- Accounting 2009-10
- Budget 2010-11
- The next Congress in Prague:
 - Actual themes
 - The balance between program and social activities
 - Any other matter
- Transfer of Administrative Secretariat to Belgium
- Common Road Safety Leader Training / further process
- The website / update
- The congress 2013 and 2014
- Follow up statistics / EDA
- Follow up sponsorship
- Regulations for the Election Committee
- Next meeting
- Any other business

3.2 The main issues on the agenda for the EC meeting in Norway were the following:

- Minutes from Executive Committee meeting in Belgium
- ECRAF Travel reports / Countries to be visited



- Economy
 - Moving of bank account
 - Actual economic situation
 - Budget 2011 / Report 2010
- Draft EC Annual Report 2010-11
- Preparation of elections / guidelines for the Election Committee
- Statistics / EDA
- New members
- Next Congress
- For information:
 - Common Leader Training
 - Homepage / Status and further development

4. Administrative Secretariat

Administrative Secretary Kevin de Medts, Belgium, started his work after the congress in Austria 2010. He is responsible for the invitations and registrations for the next congress in the Czech Republic. He is doing the accounting and is secretary for the Election Committee.

5. Policy Secretariat

The Policy Secretariat is placed at the Norwegian Armed Forces. Head of Policy Secretariat, Leif Agnar Ellevset, has during the last years year performed the secretariat work as:

- Secretary for the EC
- Editor of the website
- Introducing sponsorships
- Editor of the newsletter
- Planning and implementation of the Congress
- Planning and implementation of the General Assembly
- Correspondences
- Contact work.

6. Countries visited

The President has together with the Administrative Secretary visited the Czech Republic in February 2011 to finalize the last preparations for the next Congress. The President and the Policy Secretary visited after invitation the Serbian Armed Forces and attended the national road safety conference May 2011.



7. Decided strategies / activities to be implemented

The General Assembly 2009 decided that the following strategies (2012) and activities (2010) should be prioritized:

7.1 Road safety competence centre

Strategy : ECRAF shall develop to be a road safety competence centre for all European Armed Forces.

7.1.1 Establish administration of an independent organization:

Activities:

- Clarify responsibilities and business of the secretariat (TOR must be written)
- Develop new model for professional secretariat
- Discuss principles for location of secretariat

Status:

- Responsibilities and business of the secretariat is clarified and TOR will be worked out and implemented.
- The Policy Secretariat will be running in its existing form until the end of the President's elected period.
- [The Administrative Secretariat has successfully been moved to the Belgium Armed Forces.](#)

7.1.2 Develop ideas for financing administration / competence centre

Activities:

- Recruit new members.
- Other national contributions.
- Economic support from EU, NATO etc.

Status:

- Recruitment of new members has been marketed through MoDs, Military Attaches in Norway, former participating countries and the website. Letters has also been sent to former delegates and assistance has been promised by some member countries.
- The Norwegian Armed Forces will be paying all the expenses for the Policy Secretariat until the end of the President's elected period.
- Economic support will be discussed with EU, NATO and others.
- Sponsorship at the website has been decided by EC and will be decided upon by the General Assembly.
- [The Serbian Armed Forces has expressed interest of being member of ECRAF. A proposal will be presented for GA 2011.](#)

7.1.3 Database activities

- Activities:
- Statistics ECRAF
 - Relevant accessible national statistics
 - Best practice
 - Links to other relevant databases.

- Status:
- The work with statistics has started and this issue has also been discussed with the European Defence Agency (EDA).
 - Some relevant national statistics were gathered by the WG for ECRAF Strategy- and Action Plan, but the quality of these statistics needs to be improved for most of the countries.
 - Best practice will be worked out for the first time by introducing how to establish national plans for road safety in the armed forces and placed on a relevant place at the website..

7.1.4 Sharepoint / information for different purposes

- Activities:
- Establish network for defined purposes
- Sharepoint for requested/wanted information.

- Status:
- New networks for purposes related to road safety has been defined and will be presented at the website.
 - The website is about to be sharepoint for requested/wanted information, and this issue will be more focused in the next year.

7.2 Coherent communication strategy

- Strategy:
- ECRAF will develop an active and coherent communication strategy within nations.

7.2.1 Congress

- Activities:
- Main subject discussed in advance
 - Documentations to all participants within two weeks after the congress
 - Agreements on following up.

- Status:
- The main subjects of the congress has been discussed and decided in advance.
 - Documentation to all participants at the next congress will be implemented within two weeks after the congress.
 - Agreements on following up have been decided by the EC.

7.2.2 Road Safety Forum

- Activities: - Road safety forum is the professional part of the congress and have at least one day of the congress program .
- Status: - The presented program for the Congress includes more than one day with road safety.

7.2.3 Website

- Activities: - The website should still be improved and later on also marketed external.
- Status: - The website has been totally reconstructed and the external marketing has started.

7.2.4 Electronic newsletter

- Activities: - Electronic newsletter should be sent out once a month
- One member could be presented in each issue
- Each issue could have a guest writer.
- Status: - The newsletter has been implemented but for the time being there is only capacity for one issue every second month.
- Member presentations in each issue and guest writer is under preparation by the Policy Secretariat. Other proposals are also under consideration.

7.2.5 Exchange of information

- Activities: - Procedures should be made for exchange of information between the members, f. ex. use of electronic post
- Status: - Procedures has not been made, but the exchange of information by use of electronic post has started. If thing are running in a good way, this issue may be implemented without any written procedures.
- A general pp-brief about ECRAF is under construction and will be available at the Congress.

7.3 Harmonize activities across the armed forces

Strategy: - ECRAF will harmonize activities across armed forces.

7.3.1 Best practice

Activities: - Common procedures – sending drivers on mission abroad
- Education of drivers special exercises and operations
- General driver training including load safety (NATO)
- Information on general traffic conditions in operating areas
- Basic general contents in campaigns to be used continentally and adjusted for national conditions.

Status: - Most of these questions have earlier been dealt with by ECRAF and recommendations have been sent to NATO MOT Panel. The working group on Road Safety Leader Training presented a draft policy document at the last Congress. The document is sent to NATO MOT Panel for discussion
Norway presented at the Congress a "Best practice" document on "How to establish national road safety plans in the armed forces".

7.3.2 Harmonize collecting of statistics

Activities: - Agree upon what types of statistics to be published inside and outside ECRAF.

Status: - The EC appointed a working group on this issue. The working group has later on been changed to a committee which has worked out a framesetting document which was discussed at the General Assembly before it is forwarded to EDA. Two meetings have been held with EDA, latest May 2011. ECRAF is now waiting for an answer from EDA:

7.3.3 Minimum standard rules for investigation of accidents

Activities: - UK/German experiences.

Status: - Have been partly discussed but is not concluded.

7.3.4 Develop unique forms for different types of reporting

Activities: - Develop unique forms for different types of reporting

Status: - A part of the ongoing discussion which not is concluded.

7.4 Build alliances and network

Strategy : ECRAF will develop and build alliances/coalitions and a strong network with important continental and intercontinental stakeholders in the field of road safety.

7.4.1 Establish formalised collaboration with NATO

Activities: - Follow up established contact

Status: - Permanent Liason officer Martin Faulkner have together with Johnny Laurent as members of NATO MoT Panel done an important job to implement recommendations from ECRAF.

formalised collaboration with European Union (EU)

Activities: - Follow up established contact.

Status: - Meeting with the EU Road Safety Unit will be held. Meeting with EDA implemented and will be followed up.

7.4.3 Establish formalised collaboration with La Prevention Routiere I Internationale (PRI)

Activities: - Follow up meeting March 2009 in Bremen

Status: - ECRAF has been in contact with PRI and a ormalized collaboration will be discussed later.

7.4.4 Establish contact with Federation Internationale Motorcyclisme (FIM)

Activities: - Follow up established contact (In 2010).

Status: - Contact has been renewed but will not for time beeing be prioritized.

8. The financial situation of ECRAF

The financial situation of ECRAC is weak and needs to be strenghtened in the years to come. *The General Assembly has accepted to introduce sponsorship as a possible way to get some extra incomes.*



9. Final remarks from the Executive Committee

The Executive Committee is satisfied with the results presented in the Annual Report to the General Assembly.

The Executive Committee has continued the work to create an open and communicating organisation with a reconstructed website and a newsletter. We do hope that these measures have made it easier for the members to participate and contribute more actively in ECRAF.

Oslo 21st May 2011

Oddvar Haagensen (sign)
President

Robert Windischmann (sign)
Vice-President

Johnny Laurent (sign)
Member of EC

Flemming Pedersen (sign)
Member of EC

Heleg Ernes (sign)
Member of EC

Leif Agnar Ellevset (sign)
Head of Policy Secretariat